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EST. 1932

LICENSED TO PRACTICE IN NORTH DAKOTA AND MINNESOTA

INSERT DATE

Name  
Address  
City

Re: Mediation  
Our File No.

Dear Mr. & Ms.:

Thank you for your call setting up a mediation in this marital matter. This will confirm that I have reserved the time on Tuesday, March 27, 2018 for the mediation.

The format is that I meet with each of you separately for a few minutes. As long as you are both comfortable meeting in the same room, we do that, and attempt to resolve the issues of your situation.

Typically, when people come in, they bring in a few year's tax returns, recent pay stubs for current information and a listing of assets and debts. We usually work on a list of values of assets and debts. Assets could include real property, vehicles, bank accounts, investment accounts, business interests, cash value of life insurance, retirement accounts, etc.

On the debt side, people typically bring in information on home loans, vehicle loan balances, student loans, credit card debt, etc.

If either of you has any question on the mediation or the process, you may certainly give me a call. Attached is a mediation retainer agreement that I will have here for you to sign at the time of the mediation.

Very truly yours,

SCOTT D. JENSEN  
[sjensen@camrudlaw.com](mailto:sjensen@camrudlaw.com)

SDJ/tle

Enclosure